

## GENERAL SUPPORT SERVICES: Transportation

**Overview:** Transportation is an optional service to the student/parent community. It also brings additional responsibilities to the system to assure that the equipment and personnel operate in a safe and efficient manner.

	SCHOOL BOARD	SUPERINTENDENT	PRINCIPAL
<b>GUIDING QUESTIONS</b>	<ul style="list-style-type: none"> <li>◆ What are the current policies in the area of transportation? Are changes to routes addressed in policy?</li> <li>◆ What resources are allocated in the budget to support transportation?</li> <li>◆ What are the unit costs (per mile, per student, etc.), and how do they compare with comparable districts?</li> <li>◆ What is the community/staff attitude regarding our transportation system?</li> </ul>	<ul style="list-style-type: none"> <li>◆ What is our current arrangement for transportation services?</li> <li>◆ Does our transportation system meet federal and state safety codes?</li> <li>◆ What transportation outcomes do you use to determine efficiencies?</li> <li>◆ If we operate the bus system:                             <ul style="list-style-type: none"> <li>➤ What is the condition of the bus fleet?</li> <li>➤ What is the plan for replacement of buses?</li> <li>➤ Are bus drivers sufficiently and continually trained?</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>◆ Does the school transport its students to and from school? If yes, is the service contacted or done by school employees?</li> <li>◆ What procedures define all aspects of transportation, including conduct, discipline, emergencies, etc.?</li> <li>◆ What is the role of the principal in the transportation system?</li> <li>◆ What indicators need to be collected to assess the effective-ness of the transportation system?</li> <li>◆ What are the most common complaints about the system?</li> </ul>

## GENERAL SUPPORT SERVICES: Transportation *(continued)*

	SCHOOL BOARD	SUPERINTENDENT	PRINCIPAL
<b>TASKS TO CONSIDER</b>	<ul style="list-style-type: none"> <li>◆ Review policy.</li> <li>◆ Review budget allocations for transportation.</li> <li>◆ Review/Adopt long-range transportation plan.</li> <li>◆ Approve bus routes.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Review state and federal requirements and compare to current policies and procedures.</li> <li>◆ Review bus fleet and establish clear replacement plans.</li> <li>◆ Establish and plan for regular bus safety reviews and workshops for staff.</li> <li>◆ Establish procedures to regularly review bus routes. Title 16, sect. 1622.</li> <li>◆ Establish benchmarks such as costs per mile, pupils per bus, route reviews, to guide decisions pertaining to levels of service.</li> <li>◆ Provide professional development for bus drivers on dealing with students.</li> </ul>	<ul style="list-style-type: none"> <li>◆ Discuss transportation with the superintendent to learn about policies, services, and procedures that are in place.</li> <li>◆ Determine the procedures that are in place around transportation of students by staff members.</li> <li>◆ Establish data collection to assess effectiveness and efficiency of the transportation system.</li> </ul>